

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
May 7, 2013**

The Zeeland Charter Township Board held a Regular Board meeting on May 7, 2013 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Nykamp, Treasurer Myaard, Trustees Barkel, Brink, Oonk, and Zylstra. Absent: Clerk Evink.

1. Supervisor Glenn Nykamp called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Treasurer Myaard.
2. Trustee Oonk motioned and Trustee Brink supported appointing Trustee Barkel as Temporary Clerk for the May 7, 2013 meeting.
3. Motion made by Trustee Brink to approve the minutes of the April 16, 2013 meeting. Treasurer Myaard supported the motion which passed. Absent Evink.
4. Citizen Participation. Mr. Robert Karsten expressed his appreciation for the opportunity to represent the township as an Ottawa County Commissioner.
5. Business Items:
 - a. Trustee Barkel motioned to accept changes to the Committed Fund Balance as submitted on the 12/31/2012 report. Trustee Zylstra supported the motion which passed with a roll call vote. Absent: Evink. (See attachment.)
 - b. Supervisor Nykamp opened the Public Hearing to consider a request for an Industrial Facilities Exemption Certificate submitted by All Rout, Inc. Present to answer questions and explain the project were Ken Rizzio and Marc Vlietstra. The request is for personal property costs of \$213,239.00 in an established development district. The request is for twelve years after completion. Trustee Zylstra motioned and Trustee Barkel supported closing the public hearing.
 - i. Treasurer Myaard motioned and Trustee Oonk supported to approve **RESOLUTION NO. 784 REQUESTING AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR ALL ROUT, INC. FOR THE AMOUNT OF \$213,239 FOR 12 YEARS.** Motion passed with a roll call vote. Absent: Evink.
 - c. Trustee Zylstra motioned to pay the final invoice from the Ottawa County Road Commission for the Fred Meijer Trail. ZCT will be responsible for 40% of the \$36,133.85 bill. Treasurer Myaard supported the motion which passed with a roll call vote. Absent: Evink.
 - d. Gentex Inc.
 - i. Trustee Barkel motioned and Trustee Zylstra supported going into closed session to consider Gentex matters exempt from the Freedom of Information Act. Motion passed with a roll call vote. Absent: Evink.

- ii. Trustee Brink motioned and Trustee Oonk supported to return to open session.
- iii. Trustee Oonk made a motion to accept in principal the outstanding development agreement issues with Gentex, based on the last offer from Gentex to pay the Township \$145,000.00, contingent on the Township Board's review and approval of the final development agreement documents to be prepared by Gentex. Trustee Brink seconded the motion, and it passed with a roll call vote. Absent: Evnk.

6. Committee Reports:

- a. **PLANNING COMMISSION.** Will not meet in May
- b. **MACC & MACC TECH.** Treasurer Myaard updated the board on future projects.
- c. **CEMETERY.** The committee will discuss needed grounds maintenance.
- d. **ROADS.** The Ottawa County Road Commission is working on repairs to Quincy Street east of 56th Ave.
- e. **PARKS/RECREATION.** Supervisor Nykamp will meet with Mr. Bosma from Prein & Newhof to discuss handicap accessibility for Van Zoeren Woods. Trustee Brink reported the Drenthe Grove Association voted to approve turning over the summer ball programs to Zeeland Recreation in 2015. They also expressed a need for volunteers for the August 17th Drenthe Grove Chicken BBQ.
- f. **LIBRARY.** We received billing and approved payment for Library funding.

7. Meeting adjourned at 8:35 pm.

Respectfully submitted,
Trustee Barkel – Temporary Clerk
Lisa Freeman – Recording Secretary

Zeeland Charter Township
Committed Fund Balance

	12/31/2011	Additions	Subtractions	Reclassifications	CY Surplus (deficit)	12/31/2012
Parks	\$ 391,200	\$	(92,639)	4	\$	298,561
Economic Development (Gentex)		209,000	(156,110)	5		52,890
Bike Paths	307,500	325,000	(307,500)	2/5		325,000
Roads		100,000		5		100,000
Fire Buildings	948,486	100,000		5		1,048,486
Street Lights	3,879			(3,879) 1		
Utilities	200,000		(200,000)	3		
Cemetery	200,000			(175,000) 5		25,000
Building & Grounds	200,000			(150,000) 5		50,000
Debt Service	200,000	500,000	(200,000)	3/5		500,000
	2,451,065	1,234,000	(956,249)	(328,879)		2,399,937
Unassigned	2,685,598	(1,234,000)	956,249	328,879	53,533	2,790,259
	\$ 5,136,663	\$	\$	\$	53,533	\$ 5,190,196

Annual expenditures & transfers out next year \$ 2,418,560
 % of expenses in unassigned fund balance 111%

Footnotes

1. No purpose to set aside \$ for street lighting. operating budget to cover new street lights.
2. Additions to the bike paths in 2012 have exceeded \$345K.
3. Debt Service transfers for Utility debt have for 2012 will be over \$700K.
4. Drenthe Grove and Van Zoeren Woods projected 2012 capital outlay per CIP.
5. Board voted to move committed funds and add to others.

Road Fund of 200,000 → \$
 Not necessary to keep committed