

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
October 21, 2014**

The Zeeland Charter Township Board held a Regular Board meeting on October 21, 2014 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Nykamp, Treasurer Myaard, Trustees Barkel, Brink, Oonk, and Zylstra. Absent: Clerk Evink.

1. Supervisor Glenn Nykamp called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Treasurer Myaard.
2. Trustee Oonk motioned to appoint Trustee Zylstra as temporary clerk for the October 21, 2014 meeting. Myaard supported the motion. Motion carried.
3. Supervisor Nykamp made one amendment to the October 7, 2014 minutes. Motion made by Trustee Barkel to approve the amended minutes of the October 7, 2014. Treasurer Myaard supported the motion which passed. Absent: Evink.
4. Additions or Deletions – Treasurer Myaard requested an addition to business items.
5. Citizen Participation / Public Comment. –None.
6. Business Items:
 - a. **Public Hearing for 2015 Budget.**
Supervisor Nykamp opened the public hearing for the proposed 2015 Zeeland Charter Township budget. One change was made to the budget; ZCT will appropriate \$10,000 to Project Clarity.

Trustee Oonk motioned and Trustee Barkel supported closing the public hearing. Motion carried. Absent: Evink.

Trustee Zylstra motioned and Brink supported **RESOLUTION No. 807 APPROVING THE 2015 BUDGET FOR ZEELAND CHARTER TOWNSHIP.** Motion passed with a roll call vote. Absent: Evink.
 - b. Trustee Brink motioned to approve a PA 116 Application submitted by Arlan and Sandy Boersen for parcel 70-17-26-100-018. Trustee Oonk supported the motion. Motion carried. Ayes: Barkel, Brink, Myaard, Nykamp, Oonk. Nays: Zylstra. Absent: Evink.
 - c. Trustee Oonk motioned to approve PA116 Application submitted by Ross Boersen for parcel 70-17-02-100-020. Treasurer Myaard supported the motion. Motion carried. Absent: Evink.
 - d. Trustee Zylstra motioned to approve **RESOLUTION No. 808 DNR DEVELOPMENT PROJECT AGREEMENT FOR DRENTH GROVE PARK IMPROVEMENTS.**

Trustee Oonk supported the motion. Motion carried with a roll call vote. Absent: Evink.

- e. Trustee Oonk motioned to reappoint Phil Hunderman as Deputy Fire Chief of ZCT Fire Dept. Trustee Brink supported the motion. Motion carried. Absent: Evink.
- f. Trustee Barkel motioned to accept with reluctance a letter of resignation from Trustee Zylstra effective as of October 31, 2014. Trustee Brink supported the motion. Motion carried. The board expressed appreciation for Zylstra's seven years of service on the Trustee Board. Absent: Evink.
- g. Trustee Zylstra motioned to approve **RESOLUTION No. 809 A REQUEST TO THE GOVERNOR TO REPEAL THE MICHIGAN FIREWORKS SAFETY ACT 256 OF 2011**. Treasurer Myaard supported motion. Motion carried with a roll call vote. Absent: Evink
- h. Trustee Barkel motioned to approve the appointment of K & R Accounting, LLC for accounting and financial services; Ms. Kim Blackburn as director. Treasurer Myaard supported the motion. Motion carried. Absent: Evink.
- i. Banking Changes:
 - i. Trustee Oonk motioned to approve Deputy Clerk Vivian Zwyghuizen as an authorized check signature on the general fund. Treasurer Myaard supported the motion. Motion carried. Absent: Evink.
 - ii. Trustee Myaard motioned to remove Clerk Evink and Supervisor Nykamp from the list of authorized signatures on the tax account. Trustee Barkel supported the motion. Motion carried. Absent: Evink.

7. Zoning administrator's Report. September included building permits from Gentex, By-Pas and Spartan Stores gas station as well as permits for two new homes.

8. Clerk's comments – None.

9. Treasurer's comments – None.

10. Committee Reports:

- a. **PLANNING COMMISSION**. Held public hearing on Oct. 14. The commission motioned to recommend the Master Plan to the Board of Trustees. The Trustee Board heard for First Reading a recommendation to approve the Master Plan.
- b. **BOARD OF APPEAL**. The board will meet Oct. 28.
- c. **FIRE**.
 - i. The Fire Committee requested that the Fire Chief be notified when amendments to the Fire Budget are made by the Finance Director.
 - ii. Trustee Oonk motioned to approve the low bids for caretakers for Fire Stations 1 and 2. Trustee Barkel supported the motion. Motion carried. Absent: Evink.

1. Lawn Care at Station #1	Phil Hunderman	\$595
2. Lawn Care at Station #2	Cal Boetsma	\$800
3. Snow Plow at Station #1	John Pluger	\$20 per time
4. Snow Plow at Station #2	John Pluger	\$35 per time

- iii. Caretaker bids for the new Public Safety Building will occur at a later date.
- iv. The new emergency response trucks are here and getting certified.
- d. **BUILDING /GROUNDS.** A portion of the concrete drive to the lower level parking lot has been replaced.
- e. **ROADS.**
 - i. Quincy Street – construction on road bed and ditching is near completion.
 - ii. Preparation for paving in various subdivisions is complete.
 - iii. Trustee Zylstra motioned to condemn the house on the south side of Quincy Street just west of 64th Ave. Trustee Barkel supported the motion. Motion carried. Absent: Evink.
- f. **PARKS/RECREATION.**
 - i. Drenthe Grove minutes stand approved.
 - ii. Cory Compagner will join the Drenthe Grove Association board.
 - iii. Annual Drenthe Chicken BBQ will be August 15, 2015.
- g. **ELECTION.** General Election will be November 4, 2014. Voting will take place at all three precincts.

11. Attorney Issues – None.

12. Supervisor's Report.

- a. Ottawa County Road Commission gave final approval to the Copper field Development.
- b. The sewer pipe under Phase II of Black Creek Ridge is bowing and caused a backup. This will create a delay in Phase II development. The bypass lane to Phase II will be blacktopped.
- c. A 12" sewer pressure main is getting installed along 96th Ave.
- d. Public Safety building update: crews poured concrete in the front this week. Shingling will begin Wednesday.
- e. Fred Meijer Trail Maintenance Endowment. ZCT will receive \$725/mile for 3 years for maintaining the trail. The endowment will repave the entire trail 15 years after construction. Supervisor Nykamp will write the Grand Rapids Community Foundation to state no funds will be required for 2014 and to thank them for investing in trail maintenance.
- f. Bridges are under construction on the bike path in the Macatawa Greenway.

13. Citizen / Public comment – None.

14. Additional Board Comment

- a. The board members expressed appreciation for Trustee Zylstra's 7 years of service.

15. Meeting adjourned at 8:15 pm.

Respectfully submitted,
 Ed Zylstra – Temporary Clerk
 Lisa Freeman – Recording Secretary