

**ZEELAND CHARTER TOWNSHIP  
BOARD MEETING MINUTES  
July 7, 2015**

The Zeeland Charter Township Board held a Regular Board meeting on July 7, 2015 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Nykamp, Clerk Kraak, Treasurer Myaard, Trustees Barkel, Brink, Oonk, and Overweg.

1. Supervisor Glenn Nykamp called the meeting to order.  
Recited the Pledge of Allegiance.  
Invocation offered by Clerk Kraak.
2. Motion made by Trustee Barkel to approve the minutes of the June 16, 2015 meeting.  
Trustee Oonk seconded the motion which passed.
3. Additions and Deletions. – None.
4. Citizen Participation / Public Comment. – None.

5. Business Items:

- a. Approve Appointment of Captain of PSB / Station #1.

Trustee Oonk motioned and Trustee Brink seconded appointing Ken Hulst as Captain of PSB / Station #1. Motion carried with a roll call vote.

- b. Approve Appointment of Office Staff Position. Interviews were conducted last week with five applicants. Ms. Tricia Kiekintveld showed the most experience in election and secretarial duties.

Clerk Kraak motioned and Trustee Overweg seconded hiring Ms. Tricia Kiekintveld for the open office position. Ms. Kienkintveld will start Monday, July 13. Motion passed unanimously with a roll call vote.

- c. Approve Resolution to Adopt the FOIA Procedures and Guidelines. Clerk Kraak stated a FOIA Resolution will allow the township to bill for FOIA requests

Trustee Oonk motioned and Trustee Overweg seconded adopting **RESOLUTION NO. 821 FOIA PROCEDURES AND GUIDELINES.** Motion passed unanimously with a roll call vote.

6. Committee Reports:

- a. **BUILDING /GROUNDS.** Trustee Brink handed out an information packet concerning Fire Station No. 3. The board will discuss the proposed improvements at a later board meeting.
- b. **ROADS.** Repaired corner of 92<sup>nd</sup> and Perry and corner at Adams and 68<sup>th</sup>.
- c. **PARKS/RECREATION.**
  - DRENTHE GROVE PARK
  - i. Trustee Brink distributed information regarding activities and financial standing.

- ii. Association would like to put up a Gaga Pit.
- iii. BBQ rate \$8 / ticket.
- iv. The \$25 charge for early opening for rentals was eliminated.
- v. The windmill at the pond is not able to keep the water circulating enough to keep clean. When electric service is available they will connect an electric pump.
- vi. The Critter Barn will be at BBQ.

VAN ZOEREN WOODS

- i. Prein & Newhof prepared a cost estimate for paving a trail through the woods.
- j. Trustee Oonk would like a cost estimate for the bridge which was not included in the trail estimate.
- k. Trustee Brink questioned the high cost for engineering and contingency costs.

7. Supervisor's Report.

- a. VanZoeren Woods Trails. See above comments.
- b. 96<sup>th</sup> Ave Road /Sewer Update. 96<sup>th</sup> Ave is milled; need to finish blacktop. Trustee Barkel noted the intersection at Adams and 96<sup>th</sup> is very rough.
- c. 64<sup>th</sup> Ave Bike Path Update. Will lay base coat on the trail possibly the end of this week or beginning of next week. Bridge work still needs to be done before final paving.
- d. Township Fire Department and Accident Insurance Updates meeting will be September 10, 2015. Ms. Melissa Skiendziel from Berends Hendricks Stuit met with Fire Chief Hunderman, Deputy Chief Jekel, Supervisor Nykamp and Trustee Brink. They felt it was important for all who could possibly have a claim attend an informational meeting this fall.
- e. Supervisor Nykamp encouraged the board to attend the Shields of Hope event for Captain Cal Boetsma next Monday evening, July 13 at 6 PM. Meet at Beaverdam Church parking lot and walk to Boetsma's house.
- f. Supervisor Nykamp reported EMS Coordinator Dave Walcott will not be able to drive for several months. He will receive radiation treatments. Overall, Dave's spirits are up.
- g. Deputy Ryan Huizenga submitted a report detailing calls for the last 3 months.

8. Attorney Issues. None.

9. Citizen / Public comment. None.

10. Additional Board Comment - None.

11. Meeting adjourned at 7:47 pm.

Respectfully submitted,

Kate Kraak – Clerk

Lisa Freeman – Recording Secretary