

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
December 20, 2016**

The Zeeland Charter Township Board held a Regular Board meeting on December 20, 2016 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Nykamp, Clerk Kraak, Treasurer Barkel, Trustees Brink, Oonk, Overweg & Riemersma.

Supervisor Nykamp called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Trustee Riemersma.

- 16-48** Motion made by Treasurer Barkel to approve the minutes of the December 6, 2016 meeting. Trustee Brink supported the motion which passed.

Citizen Participation / Public Comment. None

Business Items

- a. Steve Bulthuis / Community Enhancement Program Presentation
Mr. Bulthuis explained fundraising for the Community Enhancement Program. There are regional assets in the MACC area that benefit everyone, help make for a vibrant community and are worthy of support. ZCT residents utilize these facilities, and Mr. Bulthuis is asking ZCT to contribute \$4,802 a year for three years.
- 16-49** Trustee Oonk motioned support for one year. Trustee Brink seconded the motion, which passed unanimously with a roll call vote: AYES: Nykamp, Kraak, Barkel, Overweg, Riemersma, Brink, Oonk. NAYES: None.
- b. Resolution Requesting Bond Fund Surplus For Wastewater System Debt Payments – OCRC
- 16-50** Treasurer Barkel motioned to approve **RESOLUTION NO. 839 REQUESTING BOND FUND SURPLUS FOR WASTEWATER SYSTEM DEBT PAYMENTS - OCRC**
Trustee Overweg seconded the motion which passed unanimously with a roll call vote: AYES: Nykamp, Kraak, Barkel, Overweg, Riemersma, Brink, Oonk. NAYES: None.
- c. Resolution #840 Dated December 20, 2016 to Amend the 2016 Zeeland Charter Township Budget
- 16-51** Trustee Brink motioned to approve **RESOLUTION NO. 840 DATED DECEMBER 20, 2016 TO AMEND THE 2016 ZEELAND CHARTER TOWNSHIP BUDGET**
Trustee Overweg seconded the motion, which passed unanimously with a roll call vote: AYES: Nykamp, Kraak, Barkel, Overweg, Riemersma, Brink, Oonk. NAYES: None.
- 16-52** Trustee Brink motioned to transfer \$625,000 from the Unassigned Fund Balance to the following funds; Committed Funds - Fire Committee \$200,000, Committed Funds – Cemetery \$75,000 and Committee Funds – Debt Services \$350,000.

Treasurer Barkel seconded the motion, which passed unanimously with a roll call vote: AYES: Nykamp, Kraak, Barkel, Overweg, Riemersma, Brink, Oonk. NAYES: None.

d. Road Committee Meeting Update
The Road Committee met 12-8-16 to discuss possible roads to make improvements in 2017.

- e. 2017 Board Committees / Other Committee Appointments
- 16-53** Trustee Brink motioned to approve the 2017 Zeeland Charter Township Board Member Committees. Treasurer Barkel seconded the motion, which passed unanimously with a roll call vote.
Parks & Recreation Committee - Ron Brink and Tom Oonk
Building & Grounds Committee - Chad Overweg and Mike Riemersma
Road Committee – Tim Barkel and Chad Overweg
Cemetery Committee - Kate Kraak, Tom Oonk and Chad Overweg
Election Commission – Kate Kraak, Mike Riemersma and Tom Oonk
Compensation Committee – Tom Oonk, Tim Barkel and Glenn Nykamp
- 16-54** Treasurer Barkel motioned to appoint Ron Brink to the Planning Commission. Trustee Overweg seconded the motion, which passed unanimously with a roll call vote.
- 16-55** Trustee Brink motioned to reappoint Dirk Pyle to the Board of Appeal for a term ending in 2019. Trustee Oonk seconded the motion, which passed unanimously with a roll call vote.
- 16-56** Trustee Brink motioned to reappoint Jack Seinen and Drew Deters to the Board of Review for a term ending in 2018. Trustee Oonk seconded the motion, which passed unanimously with a roll call vote.
- f. Re-Zoning Request for Parcel #70-17-10-200-049 at 4295 48th Ave from Agriculture to Commercial. First reading.

Zoning Administrator's Report – Don Mannes

There were five new house permits added. This brings the 2016 total to 57, which is almost double from last year. Don Mannes stated that there are two big projects in process with Gentex and an MRI unit at Zeeland Hospital.

Committee Reports:

- a. **PLANNING COMMISSION.**
Met on December 13 to discuss the rezoning request of 70-17-10-200-049 at 4295 48th Ave from Agriculture to Commercial. A recommendation was brought to the board based on the Master Plan. A site plan review was this property was tabled until additional information is provided.
- b. **FIRE**
- 16-57** Trustee Brink motioned to approve the low bids for Caretaker, Lawn care and Snowplow positions for Fire Stations No. 1, No. 2 and the Public Safety Building (3). Treasurer Barkel seconded the motion, which passed unanimously with a roll call vote.
- 16-58** Trustee Brink motioned to approve the 2017 Fire Department Roster. Trustee Overweg seconded the motion, which passed unanimously with a roll call vote.

- 16-59** Trustee Oonk motioned to approve Rob Jaworowski as a new firefighter trainee. Trustee Riemersma seconded the motion, which passed unanimously with a roll call vote.
- 16-60** Trustee Oonk motioned to approve the purchase of fire gear and 15 new helmets for \$12,000. Treasurer Barkel seconded the motion, which passed unanimously with a roll call vote.

Trustee Oonk stated there have been 507 calls so far this year, which is up from last year.

Attorney Issues. None.

Supervisor's Report. None.

Citizen / Public comment. None.

Additional Board Comment. None.

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Kate Kraak – Clerk

Beth DeBoer – Recording Secretary