

SUBDIVISION CONTROL ORDINANCE

NO. 211

An ordinance to regulate and control the subdivision of land in Zeeland Charter Township; to promote the public peace and health and the safety and general welfare of persons and property in Zeeland Charter Township; to carry out the Subdivision Control Act of 1967, as amended; to require and regulate the preparation and presentation of preliminary and final plats; to establish minimum subdivision requirements and standards; to require minimum improvements to be made or guaranteed to be made by the subdivider; to provide procedures to be followed by the Zeeland Charter Township Board of Trustees and Planning Commission in the application of the terms and provisions of this Ordinance; and to prescribe penalties for the violation of this Ordinance.

THE CHARTER TOWNSHIP OF ZEELAND, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

ARTICLE I

GENERAL PROVISIONS

SECTION 1.1 TITLE. This Ordinance shall be known and may be cited as the "Zeeland Charter Township Subdivision Control Ordinance" or the "Subdivision Control Ordinance".

SECTION 1.2 PURPOSE. The purpose of this Ordinance is to regulate and control the subdivision of land in the Township in order to promote the public peace and health and the safety and general welfare of persons and property in the Township. Without limiting the generality of the foregoing, this Ordinance is specifically intended to:

- A. Provide for orderly growth and harmonious development of the community;
- B. Secure adequate traffic circulation through coordinated street systems with proper relation to major thoroughfares, adjoining subdivisions, and public facilities;
- C. Require individual property lots of maximum utility and livability;
- D. Insure adequate provision for water, drainage, and sanitary sewer facilities, and other health requirements; and

- E. Insure the provision for adequate recreational areas, school sites, and other public facilities.

SECTION 1.3 LEGAL BASIS. This Ordinance is enacted pursuant to the Subdivision Control Act of 1967, as amended, as well as Michigan Act 359 of 1947, as amended, and Michigan Act 246 of 1945, as amended.

SECTION 1.4 SCOPE. This Ordinance shall not apply to any plat that has received preliminary approval from the Township Board under the Subdivision Control Act before the effective date of this Ordinance, or to any plat created and recorded prior to the effective date of this Ordinance, except in the case of any further division, alteration or vacation of lots, roads or alleys located therein. This Ordinance shall not repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other laws, ordinances or regulations, or with private restrictions placed upon property by deed, covenant, or other private agreements, or with restrictive covenants running with the land to which the Township is a party. Where this Ordinance imposes a greater restriction upon land than is imposed or required by such existing provision of any other law, ordinance or regulation of the Township, County or State, the provisions of this Ordinance shall control.

SECTION 1.5 COMPLIANCE. After the date of this Ordinance, no person shall subdivide or re-subdivide land within the Township, nor commence construction of any building or improvement of such land, prior to the final approval of the Preliminary Plat by the Township Board, and approval of final construction plans. Nothing in this Ordinance shall be deemed to prevent the Township from instituting appropriate actions at law or equity to restrain, correct or abate threatened or continued violations of these regulations.

SECTION 1.6 ADMINISTRATION. The approval provisions of this Ordinance shall be administered by the Township Board in accordance with the Subdivision Control Act.

SECTION 1.7 SCHEDULE OF FEES. A schedule of fees for the administration of this Ordinance shall be established by resolution of the Township Board, which resolution may be amended from time to time. The fees shall be submitted by the subdivider to the Township at the time of submission of the proposed subdivision for preliminary and final approval.

Preliminary and Final review fees, engineering fees, attorney fees, water assessments and connection fees, and other Township fees and costs shall be paid to the Township as follows:

- a. Fees for Preliminary and Final Plat review, construction plan review, construction review, municipal review and administration, and attorney review shall be in accordance with the schedule of fees adopted by the Township Board.
- b. Charges for water connection shall be as established by ordinance or resolution.
- c. All assessments as may be required or as have been established under provisions in other ordinances or resolutions of the Township, including special assessments and deferred assessments, for existing public improvements which lie within or serve lots within a proposed subdivision, shall be fully paid prior to Final Plat approval.
- d. Any other Township cost plus twenty-five (25%) percent, if not included in a schedule adopted by the Township Board or by ordinance and if the cost is incurred by the Township in reviewing or monitoring any subdivision.

ARTICLE II

DEFINITIONS

SECTION 2.1 RULES APPLYING TO TEXT. The following rules of construction shall apply to the text of this Ordinance.

- A. The particular shall control the general.
- B. Except with respect to the definitions which follow in Section 2.2, the headings which title an article, section or subsection are for convenience only and are not to be considered in any construction or interpretation of this Ordinance or as enlarging or restricting the terms and provisions of this Ordinance in any respect.
- C. The word "shall" is always mandatory and not discretionary. The word "may" is permissive.

- D. Unless the context clearly indicates to the contrary:
1. Words used in the present tense shall include the future tense;
 2. Words used in the singular number shall include the plural number; and
 3. Words used in the plural number shall include the singular number.
- E. The word "person" includes a firm, association, partnership, joint venture, corporation, trust, municipal or public entity, or equivalent entity or a combination of any of them, as well as a natural person.
- F. The word "Township" means the Charter Township of Zeeland, Ottawa County, Michigan.
- G. The words "Township Board" means the Zeeland Charter Township Board.
- H. The words "Planning Commission" means the Zeeland Charter Township Planning Commission.
- I. The words "Township Clerk" or "Clerk" shall mean the Township Clerk of the Zeeland Charter Township.
- J. The words "Township Engineer" shall mean any firm, person or persons designated by the Township Board to perform on the behalf of the Township any review of subdivision plans or the preparation of any plans and specifications for or to oversee the construction of any improvements or designs provided for in this Ordinance.
- K. The words "Legal Record" mean the circumstance where the legal description of a lot or parcel of land has been recorded as part of a document of record in the office of the Register of Deeds, Ottawa County, Michigan.

SECTION 2.2 DEFINITIONS AND WORDS NOT DEFINED. For the purpose of their use in this Ordinance, the following terms and words are hereinafter defined. Any word or term not defined herein shall be considered to be defined in accordance with its common or standard definition.

- A. ALLEY. A publicly controlled right-of-way not more than thirty (30) feet wide affording only secondary means of vehicular access to abutting lots and land which is not intended for general traffic circulation,
- B. AS-BUILT PLANS. Construction plans revised as necessary to reflect all approved field changes.
- C. BLOCK. An area of land within a subdivision that is entirely bounded by streets, except alleys, and/or the exterior boundary or boundaries of the subdivision.
- D. BUILDING LINE OR SETBACK LINE. A line parallel to a street right-of-way, shore of a lake, edge of a stream or river bank, established on a parcel of land or on a lot for the purpose of prohibiting construction of a building between such line and the street, other public area, the shore of a lake, or the edge of a stream or river bank.
- E. CAPTION. The name by which the plat is legally and commonly known.
- F. COMMERCIAL DEVELOPMENT. A planned commercial center providing building areas, parking areas, service areas, screen planting and widening, turning movement and safety lane street improvements.
- G. COUNTY DRAIN COMMISSIONER. The Ottawa County Drain Commissioner.
- H. COUNTY HEALTH DEPARTMENT. The Ottawa County Health Department.
- I. COUNTY PLAT BOARD. The Ottawa County Plat Board.
- J. COUNTY ROAD COMMISSION. The Ottawa County Road Commission.

- K. CROSSWALKWAY OR PEDESTRIANWALKWAY. A right-of-way, dedicated to public use, which crosses a block to facilitate pedestrian access to adjacent streets and lots or parcels of land.
- L. DEDICATION. The intentional appropriation of land by the owner to public use.
- M. FLOOD PLAIN. Those lands zoned or classified as being in a "F" Flood Plain District or flood risk region pursuant to the Zeeland Charter Township Zoning Ordinance or other applicable ordinance.
- N. GREENBELTS OR BUFFER PARKS. A strip or parcel of land, privately restricted or publicly dedicated as open space, located between incompatible uses for the purpose of protecting and enhancing the residential environment.
- a. IMPROVEMENTS. Any structure incident to servicing or furnishing facilities for a plat such as grading, street surfacing, curb and gutter, driveway approaches, sidewalks, crosswalkways, water mains and lines, sanitary sewers, storm sewers, culverts, bridges, utilities, lagoons, slips, waterways, lakes, bays, canals and other appropriate items, with appurtenant construction.
- P. INDUSTRIAL DEVELOPMENT. A planned industrial area designed specifically for industrial use providing screened buffers, wider streets and turning movement and other safety street improvements, where necessary. This definition shall include industrial parks.
- Q. LAND USE PLAN. The Zeeland Charter Township Land Use Plan, as amended.
- R. LOT. A measured portion of a parcel or tract of land, which is described and fixed in a recorded plat.
1. Lot Depth. The horizontal distance between the front and rear lot lines, measured along the median between the side lot lines.
 2. Lot Width. The horizontal distance between the side lot lines measured at the setback line and at right angles to the lot depth.

- S. OUTLOT. When included within the boundary of a recorded plat, this word means a lot set aside for purposes other than a building site, park or other land dedicated to public use or reserved to private use.
- T. PARCEL OR TRACT. A continuous area or acreage of land which can be described as provided for in the Subdivision Control Act.
- U. PLANNED UNIT DEVELOPMENT. A land area which has both individual building sites and common property, such as a park, and which is designated and developed under one (1) owner or organized group as a separate neighborhood or community unit.
- V. PLAT. A map or chart of a subdivision of land.
1. Preliminary Plat. A map showing the salient features of a proposed subdivision of land submitted to an approving authority for purposes of preliminary consideration.
 2. Final Plat. The final map of a subdivision of land in form ready for final approval and recording.
- W. PROPRIETOR, SUBDIVIDER OR DEVELOPER. "Proprietor" shall mean a "person" as defined in section 2.1 E which may hold any ownership interest in land whether recorded or not.
- X. PUBLIC UTILITY. Any governmental unit, board or commission, or any person (under public regulation if a private agency) furnishing to the public transportation, water, gas, electricity, telephone, steam, telegraph, sewage disposal, or other essential public service.
- Y. PUBLIC OPEN SPACE. Land dedicated to or reserved for use by the general public. It includes, without limiting the generality of the foregoing, parks, parkways, recreation areas, school sites, community or public building sites, streets, and public parking spaces.
- Z. REPLAT. The process of changing, as well as the map or plat which changes the boundaries of a recorded plat or part thereof. The legal dividing of an outlot within a recorded plat, without changing the exterior boundaries of the outlot, is not a replat.

- AA. RIGHT-OF-WAY. Land reserved, used, or to be used for a street, alley, or other public purposes.
- BB. SAND DUNES. (Deleted).
- CC. SIGHT DISTANCE. The unobstructed vision on a horizontal plane along a street centerline from a driver-eye height of three and seventy-five one-hundredths (3.75) feet and an object height of six (6) inches.
- DO. STREET. A publicly controlled right-of-way which affords principal means of access to abutting property including any avenue, place, way, drive, lane, boulevard, highway, road or other thoroughfare, except an alley.
1. Freeway. Those streets designed for high speed, high volume through traffic, with completely controlled access, no grade crossings and no private driveway connections.
 2. Expressway. Those streets designed for high speed, high volume traffic, with completely or partially controlled access, some grade crossings but no driveway connections.
 3. Parkway. A street designed for noncommercial, pleasure-oriented traffic moving at moderate speeds, between and through scenic areas and parks.
 4. Arterial Street. A street designed for moderately high speed and moderately high volume, used to carry through traffic but not providing access to abutting properties.
 5. Collector Street. Those streets used to carry traffic from minor streets to arterial streets, including principal entrance streets to large residential developments.
 6. Cul-de-sac. A minor street of short length having one end terminated by a vehicular turn-around.
 7. Marginal Access Street. A minor street which is parallel and adjacent to arterial streets and which provides access to abutting properties and protection from through traffic and not carrying through traffic.

8. Minor Street. A street which is intended primarily for access to abutting properties.
9. Street Width. The shortest distance between the lines delineating the right-of-way of the street.
- EE. SUBDIVIDE OR SUBDIVISION. The partitioning or dividing of a parcel or tract of land by the proprietor thereof, or by his heirs, executors, administrators, legal representatives, successors or assigns, for the purpose of sale, or lease of more than one (1) year, or of building development, where the act of division creates five (5) or more parcels of land each of which is ten (10) acres or less in area; or where successive divisions within a period of ten (10) years create five (5) or more parcels of land each of which is ten (10) acres or less in area.
- FF. SUBDIVISION CONTROL ACT. Michigan Act 288 of the Public Acts of 1967, as amended.
- GG. SURVEYOR. Either a land surveyor who is registered in the State of Michigan as a registered land surveyor, or a civil engineer who is registered in the State of Michigan as a registered professional engineer..
- HH. TOPOGRAPHICAL MAP. A map showing existing physical characteristics, with contour lines at sufficient intervals to permit determination of proposed grades and drainage.
- II. WATER RESOURCES COMMISSION. The Water Resources Commission of the Michigan Department of Natural Resources.
- JJ. ZONING ORDINANCE. The Zoning Ordinance of Zeeland Charter Township, as amended.
- KK. For other definitions, the definitions of the Subdivision Control Act shall apply.

ARTICLE III

PLATTING PROCEDURE

SECTION 3.1 SUBMISSION OF PRELIMINARY PLAT FOR TENTATIVE APPROVAL

The procedure for submittal and tentative approval of the Preliminary Plat is as follows:

- A. The proprietor shall submit ten (10) copies of the proposed Preliminary Plat to the Township Clerk together with payment of Preliminary Plat review fees. The date of filing shall be that date when all data is received and review fees paid.
- B. The proprietor shall submit ten (10) copies of any proposed covenants and deed restrictions, or a statement in writing that none is proposed. If common areas are to be reserved for use of the residents of the subdivision, ten (10) copies of an agreement showing how the area will be maintained shall also be submitted.
- C. The proprietor shall submit a statement indicating the proposed use of the subdivision, along with a description of any type of residential buildings and number of dwelling units contemplated or the type of business or industry to allow consideration of the effect of the subdivision on traffic, fire hazards, congestion of population, and demands on public services.
- D. Identification and Descriptions. The Preliminary Plat shall include:
 - 1. The proposed name of the subdivision.
 - 2. The location by section, town and range or by other legal description.
 - 3. The names, addresses and telephone numbers of the proprietor and the engineer or the surveyor or whoever designed the subdivision layout.
 - 4. The seal of the surveyor.

5. All contiguous holdings of the proprietor with an indication of the portion of which is proposed to be subdivided, accompanied by an affidavit of ownership, which shall include the dates the respective holding of land were acquired, together with the liber and page of each conveyance to the present owner as recorded in the County Register of Deeds office. The affidavit shall advise as to the legal owner of the property, the contract owner of the property, the date contract of sale was executed, and, if any corporations are involved, a complete list of all directors and officers of each corporation.
6. The scale of the plat, for which the minimum acceptable scale is one (1) inch to equal one hundred (100)feet.
7. The preparatoin date.
8. The north point.

E. Existing conditions. The Preliminary Plat shall include:

1. An overall area map showing the relationship of the subdivision to surrounding areas within one-half (1/2) mile. Information on the area map shall include such things as section lines and/or arterial streets or collector streets. The minimum acceptable scale for such map is one (1) inch to equal eight hundred (800)feet.
2. The boundary line of the proposed subdivision, section or corporation lines within or adjacent to the tract and the overall property dimensions.
3. Identification of adjacent tracts of subdivided and unsubdivided land shown in relation to the tract being proposed for subdivision, including those of areas across abutting streets.
4. The location, widths and names of existing or prior platted streets and private streets, and public and private easements within or adjacent to the tract being proposed for subdivision, including those located across abutting streets.

5. The location of existing sewers, water mains, storm drains and other underground facilities within or adjacent to the tract being proposed for subdivision.
6. The topography drawn as contours with an interval of not more than two (2) feet. Elevations shall be based on United States Geological Survey data.
7. For a subdivision that is lying within a flood hazard area as identified by the Michigan Department of Natural Resources, the Ottawa County Drain Commissioner, or the Federal Emergency Management Agency, base flood elevation data shall be provided. Base flood elevation shall indicate the anticipated high water level during a flood having one-percent (1%) chance of being equaled or exceeded in any given year.
8. Significant natural and man-made features which could influence the layout and design of the subdivision.

F. Proposed conditions. The Preliminary Plat shall include:

1. The layout of streets indicating proposed street names, right-of-way widths and connections with adjoining platted streets and also the widths and location of alleys, easements and public walkways. Street names shall be indicated as approved by the Township Engineer and the County Planning Commission.
2. The layout, numbers and dimensions of lots, including building setback lines showing dimensions.
3. An indication of parcels of land intended to be dedicated or set aside for public use or for the use of property owners in the subdivision.
4. An indication of the ownership and the existing and proposed use of any parcel identified as "excepted" on the Preliminary Plat. If the proprietor has an interest in or owns any parcel so identified as "excepted," the Preliminary Plat shall indicate how this parcel could be developed in accordance with the requirements of the existing zoning district in which it is located and with an acceptable

relationship to the layout of the proposed Preliminary Plat.

5. An indication of the system proposed for sewage by a method meeting the requirements of the Township Board, the Ottawa County Health Department, and the Michigan Department of Natural Resources.
 6. An indication of the system proposed for water supply by a method meeting the requirements of the Township Board and the Michigan Department of Health.
 7. An indication of storm drainage method and disposal area.
 8. In a case where a proprietor wishes to subdivide a given area but wishes to begin with only a portion of the total area, the Preliminary Plat shall include the proposed general layout for the entire area. The part which is proposed to be subdivided first shall be clearly superimposed upon the overall plan in order to illustrate clearly the method of development which the proprietor intends to follow.
- G. The proprietor shall provide a letter or document from the school board or school superintendent indicating awareness of the proposed subdivision.
- H. Any anticipated variance from the provisions of this Ordinance must be requested in writing upon the submission of the Preliminary Plat.
- I. Review by Planning Commission
1. The Township Clerk shall place the Preliminary Plat on the agenda of the Planning Commission. Notice shall be sent to the proprietor by registered mail of the time and place of such meeting not less than five (5) days before the date fixed therefor. Regular mail notice of the time and place of the meeting shall be mailed to the owners of land immediately adjoining the platted land and within three hundred (300) feet, according to the names which appear on the records of the Township Assessor, not less than five (5) days before the date.

2. The Planning Commission shall review the Preliminary Plat and other documents submitted with it, and shall receive and consider any comments from any involved Township official and from any person present at the meeting. All persons attending the meeting shall be afforded a reasonable opportunity to address the Planning Commission concerning the proposed plat under such rules as the Planning Commission may establish for the reasonable conduct of its business. If the Preliminary Plat meets all conditions required to be met, the Planning Commission shall recommend to the Township Board tentative approval of the Preliminary Plat.
3. If the Preliminary Plat does not meet all the required conditions, the Planning Commission shall notify the proprietor of this fact by letter, giving its reasons for disapproval.. The Township Board shall receive a report of the findings by the Planning Commission and its recommendation for disapproval..
4. The Planning Commission shall file its report with the Township Clerk not more than sixty (60) days after the filing date of the Preliminary Plat. The sixty (60) day period may be extended for a stated period if the proprietor consents in writing. If no action is taken by the Planning Commission within sixty (60) days, or within the period of time consented to, the Preliminary Plat shall be deemed to have been recommended for approval to the Township Board by the Planning Commission. Upon receiving the report of the Planning Commission, or upon the passage of the time limitations provided for herein, whichever shall first occur, the Township Clerk shall place the Preliminary Plat upon the Township Board's agenda for tentative approval..

I. Review by the Township Board.

1. The Township Board shall review said Preliminary Plat and within ninety (90) days of its filing date shall tentatively approve or disapprove said Plat. The Township Board shall record its approval on the Plat and return one (1) copy to the proprietor or set forth in writing its reasons for rejection and requirements for tentative approval..

2. Tentative approval by the Township Board shall confer upon the proprietor, for a period of one (1) year, approval of lot sizes, lot orientation and street layout. Such time may be extended if applied for by the proprietor and consented to in writing by the Township.

SECTION 3.2 SUBMISSION OF PRELIMINARY PLAT FOR FINAL APPROVAL

The procedure for submittal and final approval of the Preliminary Plat and final approval of the detailed plans for all improvements within the proposed subdivision is as follows:

A. Filing.

1. Ten (10) copies of the Preliminary Plat of the proposed subdivision together with an eight and one-half (8-1/2) inch by eleven (11) inch reduced reproduction of the Preliminary Plat, payment of review fees and a written application, shall be submitted to the Township Board. The Township Board shall consider the Preliminary Plat at its next meeting or within twenty (20) days of the date of submission. If the Preliminary Plat is not submitted at least ten (10) working days (excluding weekends and holidays) before the next regular Township Board meeting, the Township Board shall have the option of scheduling a special meeting to consider the Preliminary Plat, at the proprietor's expense. The cost of such a special meeting shall be established by Township Board resolution, adopted from time to time. Rather than require the Township Board to schedule a special meeting to consider the Preliminary Plat, the proprietor may give the Township a written extension of the review period to the next regular Township Board meeting which is at least ten (10) working days after the submission of the Preliminary Plat (or such later date as the proprietor may desire).
2. The Preliminary Plat submitted for final approval shall conform substantially to the Preliminary Plat as tentatively approved, and it may constitute only that portion of the approved Preliminary Plat which the proprietor proposes to record and develop at the time. However, such portion shall conform to this Subdivision Control Ordinance.

3. The proprietor shall also submit five (5) sets of detailed working drawings and calculations showing plans for grading, drainage structures, all proposed utilities (including a street lighting plan), street construction plans (including traffic control devices) for streets within and adjoining the plat and soil erosion and sedimentation measures.
4. Utility plans shall be prepared and sealed by a Michigan licensed professional engineer.
5. The proprietor shall provide proof of approval of plats from each of the necessary authorities required for approval in Section 112 through Section 119 of the Subdivision Control Act..

B. Contents of detailed working drawings/plans.

1. Working drawings/plans submitted shall be on twenty-four (24) inch by thirty-six (36) inch white prints having blue or black lines.
2. For projects or subdivisions having more than one (1) sheet of working drawings/plans, a general plan having a scale one (1) inch to equal one hundred (100) feet shall be provided showing the overall project or subdivision and indicating the location of all improvements shown in the detailed plans. Street names, street and easement width, lot lines, lot dimensions and lot numbers shall be shown on all plans. Superimposed on this general plan shall be two (2) foot contours of the area and the area outside the boundaries of the proposed subdivision to the extent necessary to demonstrate that the drainage patterns of adjacent properties will not be adversely affected. Detailed plan sheets showing all improvements should be prepared at one (1) inch to equal forty (40) feet.
3. All sewers shall be shown in the plan and profile. Profiles of sewers shall indicate the size, class of pipe, invert and slope of the sewer and shall indicate the existing ground along the route of the sewer and the proposed easement grade, or existing or proposed top or curb or centerline of pavement grades. The location of compacted granular backfill required shall be indicated on the profile together with other intersecting, existing or proposed utilities.

4. Elevations shall be based on United States Geological Survey data. There shall be at least two (2) bench marks established within the site, and at least two (2) bench marks shall be shown on each plan sheet.
 5. Finished grades of utility structures shall be indicated on the plan or profiled for all utilities.
- C. When construction drawings are submitted to the Township for approval they shall include all proposed construction within the development. All required improvements shall be shown to the boundaries of the subdivision. A complete plan shall generally include sidewalks, water mains, storm sewers, street light locations, signs, and paving. A single plan submittal cannot be approved without all other utilities shown.
- D. When the complete set of plans is approved, three (3) sets of plans shall be provided to the Township before construction may begin.
- E. Review.
1. The detailed working drawings/plans and calculations shall be reviewed by the Township Engineer for compliance with the Subdivision Control Act, the Township construction standards and other applicable codes and ordinances and this Ordinance.
 2. The Preliminary Plat shall be reviewed by the Township for compliance with the approved tentative Preliminary Plat, the Land Use Plan, Zoning Ordinance and this Subdivision Control Ordinance.
- F. Final Approval..
1. The Township Board shall take timely action on the Preliminary Plat upon receipt of the review recommendations outlined herein.
 2. If the Preliminary Plat conforms substantially to the plat tentatively approved by the Township Board, meets all conditions laid down for final approval and has been approved by the necessary agencies in Sections 112 through 119 of the Subdivision Control Act, the Township

Board shall approve the Preliminary Plat.

3. The Township Clerk shall promptly notify the proprietor of approval or rejection of the Preliminary Plat in writing. If rejected, reasons therefor shall be given.
4. Final approval of the Preliminary Plat shall be effective for a period of two (2) years from the date of approval. The two (2) year period may be extended if applied for by the proprietor and granted by the Township Board in writing.
5. No installation or construction of any improvement shall be made before the Preliminary Plat has received final approval of the Township Board and the engineering plans have been certified to conform to Township construction standards and approved by the Township Engineer. The proprietor shall be responsible for obtaining all necessary construction permits from the involved regulatory agencies prior to the start of construction.

SECTION 3.3 FINAL PLAT APPROVAL

The procedure for submittal and final approval of the Final Plat is as follows:

A. Filing.

1. One (1) mylar copy and three (3) paper prints of the Final Plat and an eight and one-half (8-1/2) inch by eleven (11) inch reduced reproduction of the Final Plat shall be filed by the proprietor with the Township Clerk. The proprietor shall deposit such sums of money as the Township Board may require under this Ordinance or by other ordinances. The Clerk shall transmit the mylar copy and two (2) paper prints to the Township Engineer.
2. Two (2) paper prints and one (1) mylar copy of "as built plans" for utilities and other improvements shall be filed by the proprietor with the Township Clerk.
3. The Final Plat shall comply with provisions of the Subdivision Control Act.

4. The proprietor shall submit, as evidence of title, a policy of title insurance for examination in order to ascertain whether or not the proper parties have signed the plat.
5. The proprietor shall provide a copy of the receipt(s) from the Township Treasurer indicating that all connection charges, assessments, engineering fees and any other Township costs as required by this and other ordinances have been paid. The Final Plat shall not be signed by the Township representative prior to such payment.
6. With the specific consent of the Township Board, Final Plat approval may be authorized prior to the completion of all the improvements required by these regulations. In lieu of completion, the Township Board may require the proprietor to deposit with the Township Clerk a true copy of an acceptable agreement showing the proprietor has deposited with a bank or other agent acceptable to the Township sufficient funds to guarantee payment for faithful completion of all improvements as required by these regulations and in the same manner as provided elsewhere herein.
7. The Township Board shall review all recommendations and take action on the Final Plat within twenty (20) days of its date of filing. The date of filing shall be that date on which all required information has been provided.

B. Review.

1. The Final Plat shall be reviewed by the Township Engineer as to the compliance with the approved Preliminary Plat and approved plans for utilities and other improvements.
2. The Final Plat shall conform substantially to the Preliminary Plat as approved and it may constitute only that portion of the approved Preliminary Plat which the proprietor proposed to record and develop at the time. However, such portion shall conform to this Ordinance.
3. The Township Clerk shall prepare a report including recommendations from the Township Engineer for either approval or rejection of the Final Plat.

C. Approval.

1. Upon the approval of the Final Plat by Township Board, subsequent approvals shall follow the procedure set forth in the Subdivision Control Act.
2. When all necessary improvements have been approved and accepted by the Township Board, or in lieu thereof specific consent authorized by the Township Board, a certified approved copy of the Final Plat shall be transmitted by the Township Clerk to the Clerk of the County Plat Board.

ARTICLE IV

SUBDIVISION DESIGN STANDARDS

SECTION 4.1 STREETS. The provisions of this Ordinance shall be the minimum requirements for streets and intersections. If any other public agency having jurisdiction, including the County Road Commission, shall adopt any statute, ordinance, rule or regulation imposing additional, different, or more rigorous requirements, then the provisions of such statute, ordinance, rule or regulations shall govern.

SECTION 4.2 STREET REQUIREMENTS: The streets within a plat shall be designed and laid out as is hereinafter provided.

- A. Dedication. All arterial streets shall be dedicated to public use. All non-arterial streets shall be dedicated to public use unless the proprietor presents valid and sufficient reasons to justify a private road, such as maintenance, traffic control or privacy, and unless there are no detrimental effects with respect to access to adjoining lands.
- B. Street Location and Arrangements. If a Capital Improvements Program has been adopted, subdivision streets shall conform with the Capital Improvements Program.
- C. Minor Streets. Minor streets shall be laid out to conform as much as possible to the topography, to discourage use by through traffic, to permit efficient drainage and utility systems, and to require the minimum number of streets necessary to provide convenient and safe access to property.

- O. Street Continuation and Extension. Streets shall be arranged to provide for the continuation of existing streets from adjoining areas into new subdivisions. An exception to this requirement may be granted by the Township Board on recommendation from the Planning Commission.
- E. Stub Streets. Subject to Section 4.11.B hereinafter, where adjoining lands are not subdivided, streets in the proposed plat shall be extended to the boundary line of the proposed plat to make provision for the future projection of such streets on to adjoining lands.
- F. Relation to Topography. Streets shall be arranged in proper relation to the plat topography so as to result in usable lots, safe streets, and reasonable gradients.
- G. Alleys. Alleys shall not be permitted in areas of detached single or two-family residences. Alleys shall be provided for multiple dwellings or commercial subdivision unless other adequate provision is made for service access, off-street loading, and parking. Dead-end alleys are prohibited.
- H. Marginal Access Streets. Where a subdivision abuts or contains an arterial street, the Township Board, after receipt of a recommendation from the Planning Commission, may require:
1. Marginal access streets approximately parallel to and on each side of the arterial street; and
 2. Such other street arrangements as may be deemed necessary for the adequate protection of residential properties and to provide for separation of through and local traffic.
- I. Cui-De-Sac Streets. A cul-de-sac shall meet all of the requirements for cui-de-sacs which have been instituted at such time by the County Road Commission.
- J. Half-Streets. Half streets are prohibited unless the Township Board, on recommendation from the Planning Commission, determines usual circumstances make half streets essential to the reasonable development of a tract in conformance with this Ordinance, and unless satisfactory assurance for dedication of the remaining part of the street is provided. Whenever a tract to be

subdivided borders on an existing half or partial street, the other part of the street shall be dedicated within such tract in accordance with the requirements of the County Road Commission.

- K. Railroad, Highway, Expressway Right-of-Way. Should a proposed subdivision border on or contain a railroad, expressway or other limited access highway right of way, the Township Board may require the location of streets approximately parallel to and on each side of such right of way at distances suitable for the development of an appropriate use of the intervening land, such as for parks in residential districts. Such distances shall be determined with due consideration of the minimum distance required for approach grades to future grade separation.
- L. Existing Street Frontage. Whenever the area to be subdivided is to utilize existing street frontage, such street shall be suitably improved.
- M. Access Streets. A subdivision or an extension of an existing subdivision shall be platted so as to provide sufficient access streets.
- N. On-Street Parking. On-street parking of vehicles will generally be prohibited on both sides of arterial and collector street types and on at least one side of all minor street types.
- O. Conformance with Land Use Plan. The proposed subdivision shall conform to the various elements of the Land Use Plan and shall be considered in relation to the existing and planned arterial and collector streets, and such parts shall be platted and the location and width indicated on such plan.

SECTION 4.3 STREET SPECIFICATIONS. The streets within a plat shall be specified and constructed as hereinafter provided.

- A. Street Right-of-Way and Pavement Widths. Street right-of-way and pavement widths shall be as required by any Township Capital Improvements Program and the requirements of the County Road Commission and the Michigan State Department of Highways, whichever requirements are the greatest.

- B. Street Gradients. A street grade shall not exceed six (6) percent on either a minor street or a collector street. No street grade shall be less than zero point five (0.5) percent.
- C. Street Alignment.
1. Horizontal Alignment. When street lines deflect from each other by more than ten (10) degrees in alignment, the centerlines shall be connected by a curve with a minimum radius of five hundred (500) feet for arterial streets, three hundred (300) feet for collector streets and one (100) feet for minor streets. Between reverse curves, there shall be a minimum tangent distance on minor streets of one hundred (100) feet, and on collector and arterial streets, two hundred (200) feet.
 2. Vertical Curves. Vertical curves shall be provided where the grade break exceeds one-half percent (0.5%) for collector streets and one percent for minor streets.
 3. Site Distances. The minimum length of vertical sight distance shall be five hundred (500) feet, measured from three and one-half (3.50) feet eye height and height of object at one half (0.5) feet. Minimum horizontal sight distance shall be three hundred (300) feet for arterial streets and one hundred (100) feet for minor streets, except where speeds limits or other conditions may dictate greater lengths.
 4. Pavement Centerline. The centerline of pavement shall coincide with the centerline of the right-of-way, except for irregular right-of-way widths approved by the Township Board.

SECTION 4.4 STREET NAMES AND SIGNS.

- A. Street Names. Street names shall not duplicate any existing street name in a contiguous city, village or township, except where a new street is a continuation of an existing street. Street names that may be spelled differently but sound the same are also prohibited. All new streets shall be named as follows:

Streets with predominant north-south directions shall be named "Avenue" or "Boad"; streets with predominant east-west directions shall be named "Street" or "Highway"; meandering streets shall be named "Drive", "Lane", "Path" or "Trail"; and cul-de-sacs shall be named "Circle", "Court", "Way", or "Place".

- B. Signs. Street name signs shall be placed at all street intersections in accordance with the requirements of the County Road Commission. Other signs such as no parking signs, stop or yield signs, speed limit signs, and warning signs will be required in conformance with the Michigan Manual of Uniform Traffic Control Devices. Appropriate pavement markings shall also be provided. All signs and traffic control devices shall be indicated on the street layout plan.

SECTION 4.5 INTERSECTIONS. All intersections within a plat shall be designed, laid out, specified and constructed as is hereinafter provided.

- A. Angle of Intersection. Streets shall intersect at ninety (90) degrees or as closely thereto as practical, and in no case shall the angle of intersection be less than eighty (80) degrees.
- B. Sight Triangles. The minimum sight distance at all minor street intersections shall permit vehicles to be visible to the driver of another vehicle when each is one hundred twenty-five (125) feet from the center of the intersection.
- C. Number of Streets. No more than two (2) streets shall cross at anyone (1) intersection.
- D. "T" Intersections. "T" type intersections shall be used if practical where minor streets intersect.
- E. Centerline Offsets. Slight jogs at intersections shall be eliminated where practical.. Where such jogs cannot be practically avoided, street centerlines shall be offset by a distance of one hundred twenty-five (125) feet or more.
- F. Vertical Alignment of Intersection. A nearly flat grade with appropriate drainage slopes is required within intersections. This flat section shall be carried back at least fifty (50) feet each way from the intersection. An allowance of two percent (2%) maximum intersection grade in rolling and four percent (4%) maximum intersection grade in hilly terrain shall be permitted.

- G. Width of Intersections. Curved minor streets, when intersecting an arterial or collector street, shall do so with a centerline tangent length of at least fifty (50) feet, measured from the arterial or collector street right of way line. Where a minor street intersects an arterial or collector street, the minor street shall be widened as may be required to provide for turning movements. A widening may be required on arterial or collector streets between approaches if the distance between intersecting minor streets is less than two hundred and fifty (250) feet. A widening of the arterial or collector street will be required on the opposite side if the conditions so indicate.

SECTION 4.6 CONSTRUCTION MATERIALS, CURB AND GUTTER. All streets within a plat shall consist of the following materials as is hereinafter provided.

- A. Surface and Sub-base Materials. Minimum cross section for minor streets shall be six (6) inches of aggregate base material with bituminous surface of at least two and one-half (2 1/2) inches placed in two lifts. Subgrade shall be adequately drained. A suitable granular sub-base shall be provided, Bituminous materials shall meet the requirements of the Township. Arterial streets and streets in the proximity of industrial developments will be subject to higher strength requirements, as conditions may dictate, and as approved by the Township Board and the County Road Commission.
- B. Curb and Gutter. Minor and marginal access streets shall have a two (2) foot wide bituminous wedge curb to facilitate drainage. All other streets shall have concrete curb and gutter. Minimum curb radius shall be twenty, five (25) feet for minor intersections (i.e. the intersection of Minor Streets) and thirty (30) feet at intersections involving arterial or collector streets.

SECTION 4.7 PEDESTRIANWAYS. All pedestrianways within a plat shall be designed, laid out, specified and constructed as is hereinafter provided.

- A. Crosswalkways. Rights-of-way for pedestrian crosswalkways in the middle of long blocks shall be provided where necessary to obtain convenient pedestrian circulation to schools, parks or shopping areas. The right-of-way shall be at least (10) feet wide and extend through the entire block, and shall be in the nature of an easement for this purpose.

B. Sidewalks. Sufficient rights-of-way shall be provided so that sidewalks may be installed on both sides of all streets.

1. When Required. Sidewalks shall be required when the Township Board decides they are necessary to facilitate safe and convenient travel from a pedestrian generator such as an existing or proposed school, park, institution, work place, neighborhood commercial area, or developed residential neighborhood.

2. Sidewalk Thickness. Concrete sidewalks shall be not less than four (4) feet in width and not less than four (4) inches in thickness and not less than six (6) inches in thickness at driveways. The location for sidewalks shall be in the right-of-way one foot from the right-of-way line.

SECTION 4.8 EASEMENTS. Easements shall be provided within a plat as is hereafter provided.

A. Location of Utility Easements. Location of utility line easements shall be provided along the rear of side lot lines as necessary for utility lines. Easements shall give access to every lot, park or public grounds. Such easements shall be a total of not less than twelve (12) feet wide, six (6) feet from each parcel..

B, Notification of Utilities. Recommendations on the proposed layout of telephone and electric company easements shall be sought from all the utility companies serving the area. The proprietor shall submit copies of the approved Preliminary Plat to all appropriate utilities.

C. Easements for Street Light Dropouts. Easements three (3) feet in width shall be provided where needed along side lot lines so as to provide for street light dropouts. Prior to the approval of the Final Plat for a proposed subdivision, a statement shall be obtained from the appropriate utility indicating that easements have been provided along specific lots. A notation shall be made on the Final Plat, indicating the following: "The side lot lines between lots ... (indicate lot numbers) ... are subject to street light dropout rights granted to the ... (utility) ... company".

- D. Drainageway. The subdivider shall provide drainageway easements as required by the rules of the County Drain Commissioner.

SECTION 4.9 BLOCKS. The blocks within a plat shall be designed and laid out as is hereafter provided.

- A. Arrangements. A block shall be so designed as to provide two (2) tiers of lots, except where lots back onto an arterial street, natural feature or subdivision boundary.
- B. Minimum Length. Blocks shall not be less than five hundred (500) feet long from center of street to center of street.
- C. Maximum Length. The maximum length allowed for a residential block shall be one thousand four hundred (1,400) feet long from center of street to center of street. An exception to this limitation may be granted by the Township Board on recommendation from the Planning Commission.

SECTION 4.10 LOTS. All lots within a plat shall be designed and laid out as is hereafter provided.

- A. Conform to Zoning. The lot width, depth, and area shall not be less than required by the Zeeland Charter Township Zoning Ordinance for the zone in which the plat is located, except where outlots are provided for some permitted purpose.
- B. Lot Lines. Side lot lines shall be as close to right angles to straight streets and radial to curved streets as practical.
- C. Width Related to Length. The depth of a lot shall not exceed three (3) times the width as measured at the building line. An exception to this limitation may be granted by the Township Board on recommendation from the Planning Commission.
- D. Corner Lots. Corner lots shall have an extra 20 feet of width to permit appropriate building setback from and orientation to both streets. Lots abutting a pedestrian mid-block crosswalk shall be treated as corner lots.

- E. Uninhabitable Areas. Lands zoned Flood Plain under the Zeeland Charter Township Zoning Ordinance or otherwise deemed by the Township Board, on recommendation from the Planning Commission, to be uninhabitable, shall not be platted for residential purposes, or for any use that may increase the danger to health, life, or property, or increase the flood hazard. Such land within a subdivision shall be set aside for other uses, such as parks or other open space.
- F. Outlot. Any restrictions on the use of outlots shall be submitted to the Township Board for review and approval and shall be recorded at the time that the plat is recorded.
- G. Back-up Lots. Lots shall back into such features as freeways, arterial streets, shopping centers, or industrial properties, except where there is a marginal access street, or unless a secondary access is provided. Such lots shall contain a landscaped easement along the rear at least twenty (20) feet wide to restrict access to the arterial street, to minimize noise and to protect outdoor living areas. Lots extending through a block and having frontage on two (2) local streets are prohibited.
- H. Future Arrangements. Where parcels of land are subdivided into unusually large lots (such as when large lots are required for septic tank operations), the parcels shall be divided, where feasible, so as to allow for resubdividing of the lots into smaller lots in a logical fashion. Lot arrangements shall allow for the ultimate extension of adjacent streets through the middle of wide blocks. Whenever such future resubdividing or lot splitting is contemplated, the plan thereof shall be approved by the Planning Commission before application is made to the Township Board as provided in Section 4.10.1 hereinafter..
- I. Lot Division
 - 1. Prohibition of Division. No lot, outlot or other parcel of land located in a recorded plat shall be further partitioned or divided unless such partition or division is first approved by the Township Board. No lot, outlot or other parcel of land located in a recorded plat shall be further partitioned or divided into more than four (4) parts.

2. Application for Permission. Any proprietor who desires to partition or divide a lot, outlot or other parcel of land located in a recorded plat shall first make application to the Township Board in writing on such application form or forms as shall be provided by the Township. Such application shall be filed with the Township Clerk and shall include a detailed statement of the reasons for the requested partition or division and a sketch map or maps prepared in scale showing the proposed division or partition and all adjoining lots, streets and parcels of land.
3. Building Permit. No building permit shall be issued to any proprietor or his agent or any other person, firm, association, or corporation with reference to the lot, outlot or other parcel of land which is to be divided unless the partition or division shall first have been approved by the Township Board.
4. Division Resulting in Smaller Area. A division or partition of a lot, outlot or other parcel of land which is not served by public sewer and public water systems and which results in the creation of a parcel or parcels containing a smaller area or width than is required by the Subdivision Control Act may be approved by the Township Board, in its discretion, provided the parcel or parcels created by such division or partition which are smaller than said area and width requirements are contiguous with other lots or parcels owned by the proprietor which, when added to the parcels created by such division or partition, will comply with the area and width requirements of the Subdivision Control Act. If approval of any such division or partition is granted pursuant to this subsection, then the parcel established by the division or partition and the contiguous lot or parcel of land required to meet said area and width requirements shall be considered as one (1) building lot and parcel for all purposes and the owner shall, if required, sign an agreement in recordable form to this effect.
5. Conditions. In granting its approval for any such requested division or partition, the Township Board may condition its approval with such reasonable conditions as shall be deemed desirable by the Township Board and which are in accordance with the purposes of the Subdivision Control Act, as stated in its preamble.

- J. Division of Unplatted Parcel. The division of an unplatted parcel of land into two (2), three (3) or four (4) lots involving the dedication of a new street shall require the approval of the Township Board prior to taking such action. All such applications shall be made in writing and shall be accompanied by a drawing of the proposed division. No building or occupancy permit shall be issued in such cases until the Township Board has approved the division of such land.
- K. Frontage. All lots shall front upon a public street. Private roads shall be prohibited unless approved pursuant to Section 4.2.A. above.

SECTION 4.11 PLANTING, RESERVE STRIPS, PUBLIC SITES, AND OPEN SPACES.

Planting, reserve strips, public sites and open spaces shall be provided within the plat as is hereinafter provided.

- A. Planting Strips. The Township may require planting strips to be placed next to incompatible features such as highways, railroads, commercial uses, or industrial uses to screen the view from residential properties. Such screens shall be a minimum of twenty (20) feet wide, and shall not be a part of the normal roadway right-of-way or utility easement.
- B. Reserve Strips. A privately-held reserve strip controlling access to streets is prohibited. The Township may require a one (1) foot reserve to be placed at the end of "stub" or "dead-end" streets which terminate at subdivision boundaries and between half-streets. These reserves shall be deeded in fee simple to the Township for future street purposes.
- C. Public Uses. Where a proposed park, playground, school or other public use shown on the Township Comprehensive Development Plan is located in whole or in part within a plat, a suitable area for this purpose may be dedicated to the public or reserved for public purchase.
- D. Natural Features. Existing natural features which add value to residential development and enhance the attractiveness of the community (such as trees, watercourses, historic spots, and similar irreplaceable assets) shall be preserved, insofar as possible, in the design of the subdivision.

SECTION 4.12 LARGE SCALE DEVELOPMENTS. Large scale developments shall be planned, developed and completed as is provided hereinafter.

- A. Modification. This Ordinance may be modified in accordance with Article VI in the case of subdivision large enough to constitute a complete community or neighborhood, consistent with the Land Use Plan, which provides and dedicates adequate public open space and improvements of the circulation, recreation, education, light, air, and service needs of the tract when fully developed and populated.
- B. Neighborhood Characteristics. A community or neighborhood under this Section shall generally be consistent with the Land Use Plan and shall contain five hundred (500) living units or more, shall contain or be bounded by major streets or natural physical barriers as necessary, and shall contain reserved areas of sufficient size to serve its population, for schools, playgrounds, parks, and other public facilities. Such reserves may be dedicated.

SECTION 4.13 COMMERCIAL AND INDUSTRIAL PLATS. Commercial and industrial plats specifically for commercial or industrial development, including shopping districts, wholesaling areas, and planned industrial districts, may be governed by modified design standards in accordance with Article VI. In all cases, however, adequate provision shall be made for off-street parking and loading areas as well as for traffic circulation.

ARTICLE V

SUBDIVISION IMPROVEMENTS

SECTION 5.1 PURPOSE. It is the purpose of this Article to specify the improvements which must be constructed by the subdivider as a condition precedent to Final Plat approval..

SECTION 5.2 PLANS. The subdivider of the proposed subdivision shall have prepared, by an engineer registered in Michigan, a complete set of construction plans, including without limitation profiles, cross-sections, specifications, and other supporting data, for all required streets, utilities, and other facilities. Such construction plans shall be based on preliminary plans approved with the Preliminary Plat and shall be prepared in conjunction with the Final Plat. Before construction

commences, all construction plans shall be approved by the Township and such public agencies as are required by law. All construction plans shall be prepared in accordance with the requirements, standards or specifications of such public agencies. The Township Supervisor or other authorized agent may, in his or her discretion, require that the construction of any improvement be inspected during construction by such employees or agents of the Township as the Supervisor or other authorized agent shall designate, the expense of such inspection to be paid by the subdivider..

SECTION 5.3 PROCEDURE. When construction of an improvement has been completed at the time of filing the Final Plat, one {1} complete copy of as-built engineering plans of each completed improvement shall be filed with the Township Clerk coincident with the filing of the Final Plat.

SECTION 5.4 REQUIRED IMPROVEMENTS. Every subdivider shall be required to install the following public and other improvements in accordance with the provisions of this section.

- A. Monuments. Monuments shall be set in accordance with the Subdivision Control Act and the rules promulgated by the Department of Treasury thereunder.
- B. Streets and Alleys. All streets and alleys shall be constructed in accordance with the Standards and specifications adopted by the County Road Commission and in accordance with Section 4.4.B of this Ordinance.
- C. Curbs and Gutters. All curbs and gutters shall be constructed in accordance with the standards and specifications adopted by the County Road Commission and in accordance with Section 4.6.B of this Ordinance.
- D. Public Utilities. Public utilities shall be located in accordance with the rules of the County Road Commission. The proprietor shall make arrangements for all lines for telephone, electric, television and other similar services distributed by wire or cable, to be placed underground entirely throughout a subdivided area, except for arterial streets, freeways, expressways, and parkway rights-of-way. Conduits or cables shall be placed within private easements provided to such service companies by the proprietor or within dedicated public ways. All transformer boxes and similar devices shall be located so as not to be unsightly or hazardous to the public. Overhead lines may be permitted only upon approval

of the Township Board at the time of final approval of the Preliminary Plat where it is determined that overhead lines will not constitute a detriment to the health, safety, general welfare, plat design and character of the subdivision. All such facilities placed in dedicated public ways shall be planned so as to not to conflict with other underground utilities. All such facilities shall be constructed in accordance with standards of construction approved by the Michigan Public Service Commission. All drainage and underground utility installation which traverse privately owned property shall be protected by easements granted by the proprietor. The underground work for all utilities shall be stubbed to the lot line of each premises served.

- E. Driveways. All driveway openings in curbs shall be constructed in accordance with the standards and specifications of the County Road Commission or the Department of State Highways, based on which such public agency has jurisdiction, and, if applicable, any Township Commercial Driveway Ordinance.
- F. Storm Drainage. An adequate storm drainage system, including necessary storm sewers, drain inlets, manholes, culverts, bridges, and other appurtenances, shall be required. The requirements for each subdivision shall be established by the County Drain Commissioners. The construction plans for each drainage system shall be approved by the County Drain Commissioner.
- G. Water Supply System. A water distribution system consisting of appropriate water distribution mains, fire hydrants, and other water system appurtenances shall be provided by the subdivider. This system shall meet all requirements of Ottawa County, the State of Michigan, the Township, and any water supplier with which the Township has contracted for water supply. If water transmission lines are adjacent to the subdivision, the water system provided by the subdivider shall be connected to such transmission lines by the subdivider. If water transmission lines are reasonably proximate to the subdivision, then the Township Board may, in its discretion, require the subdivider to participate in and share in whole or in part the cost of extending such transmission lines to the subdivision. After such extension is completed, the water system provided by the subdivider shall be connected to the water transmission lines by the subdivider. If water transmission lines are not adjacent to or going to be extended to the subdivision, then the water system shall be charged and capped in such reasonable manner as is satisfactory

to the Township Engineer. As an alternative, the water distribution system may, with the approval of the Township Board after consultation with the Planning Commission, the Township Engineer, and County Health Department, be connected to a central well or wells to be provided by the subdivider. Such well or wells shall be in conformance with all requirements of Ottawa County, the State of Michigan, and the Township. The Township may, at its option, choose to operate and maintain such system or, in the alternative, the Township can delay assuming operation and maintenance of such system until a later date. At such time as water transmission lines are adjacent to the subdivision, use of the central water system shall cease and terminate and connection shall be made forthwith to the water transmission lines at the expense of the subdivision, the cost to be shared on a pro rata basis by all lots within the subdivision. If a central well or wells are not provided, then individual wells may be utilized as long as they comply completely with all requirements of Ottawa County, the State of Michigan, and the Township.

If water transmission lines for a public water supply are not adjacent to or going to be extended to the subdivision, then the Township Board may, in its discretion, require that the subdivider execute an agreement agreeing to the imposition of a special assessment to cover the subdivision's share of the cost of providing the necessary public water facilities to extend a public water supply to the subdivision as well as the cost of connecting such facilities to the subdivision water system. Such agreement shall be prepared by the Township and shall be in such form as shall be necessary, in the reasonable opinion of the Township Attorney, to effectuate the purposes of this provision.

1. Construction Standards. If a water distribution system is required of the subdivider by the Township Board, the following shall be the minimum construction standards to be used.
 - a. Water mains shall be at least eight (8) inches in diameter. Larger sizes may be required in certain locations to provide adequate flows and pressure at fire flow or other peak demand.
 - b. A one (1) inch diameter service lead with curb box shall be provided for each lot. The service leads shall be installed to the property line, with the curb box installed at the right-of-way or as approved by the Township Engineer.

- c. The water main system shall be looped by connecting to at least two (2) outside sources. If only one (1) source is available, adequate provisions shall be made for future looping connections.
 - d. Fire hydrants in residential subdivision shall be located not more than five hundred (500) feet apart and situated such that all portions of buildings are within two hundred and fifty (250) feet of any fire hydrant. The proprietor shall install hydrant signs on ground-installed sign posts three (3) feet behind (opposite the street side) all fire hydrants.
 - e. Valves shall be placed at all intersections and such other location so that no more than twenty (20) dwelling units may be isolated. Valve spacing shall not exceed one thousand (1,000) feet.
 - f. Dead end water mains serving cul-de-sacs and other short street designs shall not exceed five hundred (500) feet in length. Where the length exceeds five hundred (500) feet, provisions for looping shall be provided as required herein.
 - g. No service connections to existing water main shall be made until pressure and bacteriological tests of the new main have been successfully completed and approved by the Township Board.
 - h. A note must be included on the plans stating that all work shall be in accordance with the Township construction standards.
- H. Sanitary Sewer. When connection to a public sanitary sewer system is probable within a reasonable period of time, a sanitary sewer system consisting of appropriate sewer lines, lift stations, and other sanitary sewer system appurtenances shall be provided by the subdivider.. This system shall meet all requirements of Ottawa County, the State of Michigan, the Township, and any agency with which the Township has contracted for the treatment and disposal of its sewage. If sanitary sewer transmission lines are adjacent to the subdivision, the sanitary sewer system provided by the subdivider shall be connected to such transmission lines by the subdivider. If sanitary sewer transmission lines are reasonably proximate to the subdivision, then the Township Board may, in its discretion, require the

subdivider to participate in and share in whole or in part the cost of extending such transmission lines to the subdivision. After such extension is completed, the sanitary sewer system provided by the subdivider shall be connected to the sanitary sewer transmission lines by the subdivider. If sanitary sewer transmission lines are not adjacent to or going to be extended to the subdivision, then the sanitary sewer system shall be capped in such reasonable manner as is satisfactory to the Township Engineer. As an alternative, the sanitary sewer line system may, with the approval of the Township Board after consultation with the Planning Commission, the Township Engineer, and the County Health Department, be connected to a central sewage disposal system to be provided by the subdivider. Such central sewage disposal system shall be in conformance with all requirements of Ottawa County, the State of Michigan, and the Township. The Township may, at its option, choose to operate and maintain such system or, in the alternative, the Township can delay assuming operation and maintenance of such system until a later date. At such time as sanitary sewer transmission lines are adjacent to the subdivision, use of the central sewage system shall cease and terminate and connection shall be made forthwith to such transmission lines at the expense of the subdivision, the cost to be shared on a pro-rata basis by all lots within the subdivision. If a central sewage disposal system is not provided, then septic tanks and disposal fields may be utilized so long as they comply with all requirements of Ottawa County, the State of Michigan, and the Township.

If sanitary sewer transmission lines are not adjacent to or going to be extended to the subdivision, then the Township Board may, in its discretion, require that the subdivider execute an agreement agreeing to the imposition of a special assessment to cover the subdivision's share of the cost of providing the necessary public sanitary sewer facilities to extend public sanitary sewer service to the subdivision. Such agreement shall be prepared by the Township and shall be in such form as shall be necessary, in the reasonable opinion of the Township Attorney, to effectuate the purposes of this provision.

When connection to a public sanitary sewer is not probable within a reasonable period of time, then septic tanks and disposal fields may be utilized as long as they comply completely with all requirements of Ottawa County, the State of Michigan, and the Township. In such instance the subdivider shall execute an agreement agreeing to the imposition of a special assessment to cover the cost of constructing appropriate sewer lines, lift stations and other sanitary sewer system appurtenances within the subdivision as well as the cost of providing the necessary public sanitary sewer facilities to extend public sanitary sewer service to the subdivision and to connect such facilities to the subdivision sewer system. Such agreement shall be prepared by the Township and shall be in such form as shall be necessary, in the reasonable opinion of the Township Attorney, to effectuate the purposes of this provision.

1. Construction Standards. If a sanitary sewer system is required of the subdivider by the Township Board, the following shall be the minimum construction standards to be used.
 - a. Where sanitary sewer depth is minimal or too shallow for providing gravity service to basements, basement grades shall be shown for existing and proposed houses. Alternatively, the plans shall include a note stating that no basements will be served, or a description of the method of serving basements.
 - b. Sanitary sewers shall be at least eight (8) inches in diameter. Larger sizes may be required at certain locations.
 - c. If sanitary sewers exist, all appropriate fees shall be paid prior to final plat approval.
 - d. A six (6) inch diameter service lead shall be provided for each lot. Each lead shall be extended to the lot line or to the interior easement line, in case an easement is adjacent to the street right-of-way, and shall be installed in accordance with the Township construction standards.

- e. Six (6) inch diameter property line service lead risers shall be installed to within a depth of three (3) feet of the elevation of the adjoining street.
- f. Maximum manhole spacing shall be four hundred (400) feet or as approved by the Township Engineer.
- g. The proprietor's engineer shall provide the Basis of Design as required by the Michigan Department of Natural Resources.
- h. Manholes shall be placed at the end of every run receiving two (2) or more connections, at intersections, at deflections in the sewer, at grade changes and at terminus runs of the sewer. Dead-end sewers shall be designated as follows: "To facilitate future construction only; no house leads allowed until a terminus manhole is constructed. "
- i. An easement shall be designated on the plan for each run of public sewer not in a public right of way. The minimum easement width shall be twenty (20) feet.
- j. Utility crossings shall be in accordance with Michigan Department of Natural Resources and Michigan Department of Public Health standards.
- k. When the sanitary sewer is parallel to a water main, a minimum horizontal clearance of ten (10) feet, measured from the outside of the pipe to the outside of the pipe is required.
- l. Connection to an existing sanitary sewer will be permitted only after all required sewer tests have been successfully completed and approved by the Township Engineer.
- m. A note must be included on the plans stating that all work shall be in accordance with Township construction standards.

I. Street Name Signs. Street name signs shall be installed in accordance with Section 4.4.B of this Ordinance.

J. Crosswalks. Crosswalks, when required, shall:

1. Have easements at least ten (10) feet in width;
2. Include paved walks at least five (5) feet in width located generally along the centerlines of the easements; and
3. Be dedicated as public pedestrian walkways.

Crosswalks shall be constructed in accordance with the standards and specifications adopted by the County Road Commission.

K. Street Lighting. Decorative street lights shall be installed at all intersections, curves, cul-de-sacs, dead-end streets and at such other locations as the Township Board in its discretion reasonably requires. A street layout plan shall indicate proposed lighting pole locations. The street lights shall be installed at the subdivider's expense. The subdivider shall sign an agreement with the Township, obligating the subdivider to reimburse the Township for the Township's expense of operating the street lights. The agreement shall be in a form approved by the Township Board, and it shall remain in effect until the operating expenses have been specially assessed to the lots in the subdivision through the creation of a special assessment district. The Township Board shall initiate the special assessment procedure when sixty (60%) percent of the lots in the subdivision have been sold by the subdivider. Once it has begun, the Township Board shall complete the special assessment procedure in a reasonably expeditious manner. The agreement between the subdivider and the Township shall terminate if the Township Board decides, in its discretion, not to specially assess the operating expenses of the street lights to the lots in the subdivision.

L. Gas. Underground gas lines shall be installed whenever feasible.

SECTION 5.5 OPTIONAL IMPROVEMENTS. In certain instances the improvements specified in this section shall be installed. In other instances such installation shall be optional.. If installed, the improvements shall be installed as provided in this section.

- A. Recreation. Where a school site, neighborhood park, recreation area, or public access to water frontage, as previously delineated or specified by official action of the Planning Commission, is located in whole or part in the proposed subdivision, the Township Board may request the reservation of such open space for school, park, recreation or public access purposes. If such request is granted, then the area shall be reserved for the respective school district in the case of school sites or for the Township in all other cases. The Township may, in its discretion, accept a dedication of these land areas.
- B. Greenbelts. It is desirable for the protection of residential properties to have greenbelts or landscaped screen plantings located between a residential development and adjacent arterial streets, railroad rights-of-way or commercial or industrial land uses.
- C. Street Trees. Street trees of a variety and size in accordance with written standards adopted by the Township Board by resolution may be planted between the street curb and sidewalk. The location of all street trees shall be approved by the County Road Commission.
- D. Landscaping. The proprietor is encouraged to provide landscaping, trees, and shrubbery within the proposed subdivision. Trees and other shrubbery may be provided by the proprietor within public rights-of-way as approved by the County Road Commission.

SECTION 5.6 NON-RESIDENTIAL SUBDIVISIONS

Subdivisions intended to accommodate industrial and commercial development shall conform to at least the following minimum requirements in addition to requirements set forth by the Township Board.

- A. General. A nonresidential subdivision shall be subject to all the requirements of these regulations, and shall be specifically designed for such purposes and shall have adequate provision for off-street parking, setbacks and other requirements in accordance with the Zoning Ordinance.

B. Standards. In addition to the principles and standards in this Subdivision Control Ordinance, which are appropriate to the planning of all subdivisions, the applicant shall demonstrate that the street, parcel, and block pattern proposed is suitable for the uses anticipated and takes into account other uses in the vicinity. The following general principles and standards shall be observed:

1. Proposed commercial or industrial parcels shall be suitable in area and dimensions to the types of commercial or industrial development anticipated.
2. Street rights-of-way and pavement shall be adequate to accommodate the type and volume of traffic anticipated to be generated thereupon.
3. Special requirements may be imposed with respect to street, curb, gutter and sidewalk design and construction.
4. Special requirements may be imposed with respect to the installation of public utilities, including water mains and stormwater drainage.
5. Every effort shall be made to protect adjacent residential areas from potential nuisance from a proposed commercial or industrial subdivision, including the provision for a permanently landscaped buffer strip when necessary.
6. Streets carrying nonresidential traffic, especially truck traffic, shall not normally be extended to the boundaries of adjacent existing or potential residential areas.

SECTION 5.7 GUARANTEE AND COMPLETION OF IMPROVEMENTS. The construction of all improvements required by this Ordinance shall either be completed by the subdivider prior to Final Plat approval or their completion shall be guaranteed as provided herein.

- A. Guarantee. In lieu of the actual installation and approval of all improvements required by this Ordinance prior to Final Plat approval, the Township Board may, in its discretion, for those requirements which are over and beyond the requirements of the County Road Commission, County Drain Commissioner, or any other public agency responsible for the administration, operation and maintenance of the applicable public improvement, permit the

subdivider to guarantee completion of such required improvements in one (1) or a combination of the following arrangements. In each instance where the subdivider is to guarantee completion of required improvements, the Township and the subdivider shall enter into a written agreement specifying in detail the nature of the required improvements, the time in which these improvements are to be completed, provisions for checking or inspecting the construction of each such improvement to determine its conformity to the submitted construction plans and specifications, and the nature of the financial guarantee of performance which is to be provided by the subdivider for each such improvement. The Township Board may, on recommendation from the Planning Commission, waive financial guarantees of required improvements in the case of street lights or street trees.

B. Alternatives. A financial guarantee for completion shall be provided pursuant to one (1) of the following alternatives.

1. Performance or Surety Bond.

- a. Accrual.. The bond shall accrue to the Township and shall cover the full cost of constructing and installing the specific improvement and, where applicable, placing the specific improvement in operation.
- b. Amount. The bond shall be in an amount equal to the total estimated cost for completing construction and installation of the specific improvement, including contingencies, as estimated by the Township Board, as well as, where applicable, the total estimated cost of placing the specific improvement in operation, including contingencies, as estimated by the Township Board.
- c. Term. The term of the bond shall be for such period as shall be specified by the Township Board.
- d. Bonding or Surety Company. The bond shall be written by a surety company which is authorized to do business in the State of Michigan and which is acceptable to the Township Board.

2. Cash Deposit. Certified Check. Negotiable Bond. or Irrevocable Bank Letter of Credit.

- a. Treasurer, Escrow Agent or Trust Company. A cash deposit, certified check, negotiable bond, or an irrevocable bank letter of credit, such bond or letter of credit to be approved by the Township Board, shall be deposited with the Township. The escrow agreement may provide that the deposit will be held by the Township Treasurer or, in the alternative and subject to approval by the Township Board, that the deposit will be held by a state or national banking corporation.
- b. Dollar Value. The cash deposit, certified check, negotiable bond, or irrevocable bank letter of credit shall be in an amount equal to the total estimated cost of construction and installation of the specified improvement, including contingencies, as estimated by the Township Board, as well as, where applicable, the total estimated cost of placing the specific improvement in operation, including contingencies, as estimated by the Township Board.
- c. Term. The deposit shall be retained by the Township Board for a period to be specified by the Township Board.

3. The agreement between the Township and the subdivider may provide that the amount of the bond provided pursuant to subsection (1) above or the deposit provided pursuant to subsection (2) above be progressively reduced as the specified improvement is completed.

- C. Penalty. In the event the subdivider shall, in any case, fail to complete an improvement within the period of the time specified in the agreement with the Township for completion, the Township Board may, at its option, proceed itself to have the improvement completed. The agreement between the subdivider and the Township shall provide that all costs and expenses incurred by the Township in completing the improvement shall be reimbursed from the bond or deposit provided pursuant to subsection B immediately above and, if such bond or deposit shall be insufficient, from the subdivider.

- D. Inspections of Improvements. The Township Engineer shall be responsible for the inspections of the construction of all improvements and shall certify that their construction has been satisfactorily completed. If the Township Engineer finds upon inspection that any of the required improvements have not been constructed in accordance with the Final Plat, the Township construction standards or as required by the Township Board, the proprietor shall be responsible for completing the improvements. Where the cost of improvements is covered by guaranty or surety, the proprietor and the bank, bond company or other agent shall be severally and jointly liable for completing the improvements according to specifications.
- E. Certificates of Occupancy. No certificate of occupancy for any building in the subdivision shall be issued prior to the completion of the improvements, dedication of the same to the Township, and acceptance by the Township Board, except as provided below in this sub-section.

Whenever, by reason of the season of the year, any lot improvement required by this Ordinance cannot be performed, the building inspector may issue a certificate of occupancy, provided there is not danger to health, safety or general welfare, upon the Township accepting a cash deposit in an amount to be determined by the Township Engineer for the cost of said improvement. The surety covering such lot improvement shall remain in full force and effect until the Township Engineer has certified that the construction of the improvement has been satisfactorily completed. All required improvements for which a deposit has been accepted by the Township at the time of issuance of certificate of occupancy shall be installed by the proprietor within one (1) year. In the event that the improvement has not been properly installed at the end of the time period, the Township Board shall give two (2) weeks written notice to the proprietor requiring installation of same. If the improvement is not installed, the Township Supervisor may then request the Township Board to authorize the Township Engineer to contract out the work for the installation of the necessary improvement at a sum not to exceed the escrow deposit. At the time of issuance of this certificate of occupancy for which a deposit was made with the Township, the proprietor shall obtain and file a notarized statement from the purchaser(s) of the premises authorizing the Township to arrange and contract for the installation of the improvement at the end of the one (1) year if same has not been

duly installed by the proprietor.

ARTICLE VI

VARIANCES

SECTION 6.1 General. The Township Board may, on written application from the subdivider and after receipt of a recommendation from the Planning Commission, grant a variance from the provisions or requirements of this Ordinance. A public hearing shall be held by the Planning Commission prior to making its recommendation to the Township Board. Notice of this hearing shall be given in the same manner as is provided in the Township Rural Zoning Act, Michigan Act 184 of 1943, as amended, with respect to the adoption or amendment of a township zoning ordinance. No variance shall be recommended by the Planning Commission or granted by the Township Board unless there are the following findings by the Planning Commission and the Township Board:

- A. That there are such special circumstances or conditions affecting the property in question that strict application of the provisions or requirements of this Ordinance would clearly be impracticable or unreasonable;
- B. That the granting of the variance will not be detrimental to the public welfare or injurious to other property in the area in which the subdivision is situated;
- C. That the variance will not violate the provisions of the Subdivision Control Act; and
- D. That the variance will not have the effect of nullifying the interests and purposes of this Ordinance.

After the completion of the public hearing, the Planning Commission shall make a written recommendation to the Township Board which shall include its findings and specific reasons for its recommendation. On receipt of such written recommendation, the Township Board shall act to either grant or deny the variance.

SECTION 6.2 PLANNED UNIT DEVELOPMENT VARIANCE. A subdivider may request a variance of certain provisions or requirements of this Ordinance in the case of a planned unit development. Such request for a variance shall be considered and acted upon in the same manner as is provided in Section 6.1 above. In making its recommendation to the Township Board, the Planning Commission shall consider whether the planned unit development provides adequate public spaces and includes provisions for efficient circulation, light and air, and other needs, the nature of the proposed use of land and existing use of land in the vicinity, the number of persons to reside or work in the proposed planned unit development, the probable effect of the proposed planned unit development upon traffic conditions in the vicinity, whether the proposed planned unit development will constitute a desirable and stable community development, and whether the proposed planned unit development will be in harmony with adjacent areas.

ARTICLE VII

ENFORCEMENT AND PENALTIES

SECTION 7.1 ENFORCEMENT. No plat required by this Ordinance or the Subdivision Control Act shall be admitted to the public land records of Ottawa County or received or recorded by the County Register of Deeds, until such plat has received final approval by the Township Board as provided in this Ordinance. No public board, agency, commission, official or other authority shall proceed with the construction of or authorize the construction of any of the public improvements required by this Ordinance (unless such public improvements shall have already been accepted, opened or otherwise received the legal status of a public improvement prior to the adoption of this Ordinance) unless such public improvement shall comply in its location and in all aspects with the requirements of this Ordinance.

SECTION 7.2 PENALTIES. Violation of any provision of this Ordinance or failure to comply with any of its requirements shall constitute a misdemeanor.. Any person who violates this Ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than Five Hundred Dollars (\$500.00) or imprisoned for not more than ninety (90) days, or both. Each day a violation continues shall be considered a separate offense. The land owner, tenant, subdivider, builder, public official or any other person who commits, participates in, assists in, or maintains such violation may each be found guilty of a separate offense and suffer the penalties herein provided. Nothing herein contained shall

prevent the Township Board or any other public official or private citizen from taking such lawful action as is necessary to restrain or prevent any violation of this Ordinance or of the Subdivision Control Act.

ARTICLE VIII

AMENDMENTS

SECTION 8.1 AMENDMENTS. The Township Board may, from time to time, amend the regulations and provisions of this Ordinance as provided by law. A proposed amendment may be originated by the Township Board or the Planning Commission. All proposed amendments originating with the Township Board shall be referred to the Planning Commission for a report thereon before any action is taken on the proposal by the Township Board.

ARTICLE IX

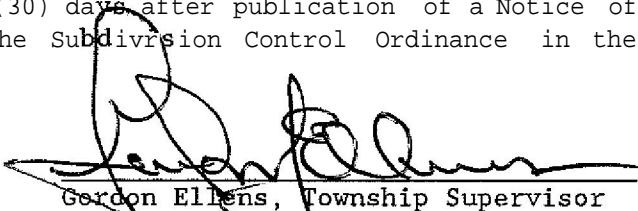
MISCELLANEOUS PROVISIONS

SECTION 9.1 ADMINISTRATIVE LIABILITY. No officer, agent, employee, member of the Planning Commission or member of the Township Board shall render himself or herself personally liable for any damage that may accrue to any person, firm, association, corporation, partnership, joint venture, or combination of any of them as the result of any act, decision, or other consequence or occurrence arising out of the discharge of his or her duties and responsibilities pursuant to this Ordinance.

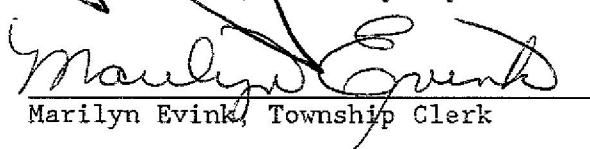
SECTION 9.2 SEVERABILITY. This Ordinance and the various parts, paragraphs, sections, subsections, sentences, phrases and clauses thereof are hereby declared to be severable. If any part, paragraph, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid, it is hereby provided that the remainder of this Ordinance shall not be affected thereby.

SECTION 9.3 REPEAL. All resolutions, ordinances, orders or parts thereof in conflict in whole or in part with any of the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION 9.4 EFFECTIVE DATE. This Ordinance was approved and adopted by the Township Board of Zeeland Charter Township, Ottawa County, Michigan on November 15, 1993, after introduction and a first reading on October 18, 1993, and publication~posting after such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall be effective thirty (30) days after publication of a Notice of Adoption and Posting of the Subdivrsion Control Ordinance in the Grand Rapids Press.



Gordon Ellens, Township Supervisor



Marilyn Evink, Township Clerk

CERTIFICATE

I, Marilyn Evink, the Clerk for the Charter Township of Zeeland, Ottawa County, Michigan, do hereby certify that the foregoing Subdivision Control Ordinance was adopted at a regular meeting of the Zeeland Charter Township Board held on November 9, 1993. The following members of the Township Board were present at that meeting: Evink, Berghorst, De Kleine, Nykamp


and the following members of the Township Board were absent: _____

Ellens, Norman, Timmer. The Ordinance was adopted by the Township Board with members of the Board Evink, Berghorst, De Kleine, Nykamp

voting in favor and members of the Board _____
Ellens, Norman, Timmer (absence) voting in opposition to the

Ordinance. Notice of Adoption and Posting of the Subdivision Control Ordinance was published in the Grand Rapids Press on December 2, 1993. ~~An~~

~~a true copy of the Ordinance has been sent to the Ottawa County Clerk By first class mail, postage prepaid, each~~


Marilyn Evink
Township Clerk